



THE PRIORY  
LEARNING TRUST

# Admissions Policy Statement

Signed:

Name: Katie Dominy

Date: 21<sup>st</sup> January 2021

Chair of Board of Trustees

Authorised for Issue

Signed:

Name: Neville Coles

Date: 21<sup>st</sup> January 2021

Chief Executive Officer

## History of Policy Changes

Date	Version	Change	Origin of Change e.g. TU request, change in legislation.	Changed by
May 2018	1	September 2017	Creation of policy.	
July 2018	2	Added Headteacher as well as Principal. Changed the Trust to TPLT.	Review of policy	Gail Webb
May 2019	2	No changes	Review of policy	Sarah Gibbon
April 2020	3	Change from Admission Policy to Admission Arrangements	Review of policy	Sarah Gibbon
December 2020	4	Addition of Complaints Information	Review of policy	Sarah Gibbon

This policy applies to The Priory Learning Trust and all its academies

Date policy adopted	December 2019
Review cycle	Annual
Review date	May 2021

## Contents

### 1. Policy Statement

## Policy Statement

This policy statement is in place to confirm the Admission Arrangements for the Schools within the Priory Learning Trust:

- Each School must, by law, set out their Admission Arrangements that follows the latest version of the DfE Admissions Code. Copies of the relevant Arrangements are available on each School website.
- Each School's Admission Arrangements are subject to public consultation via the Local Authority prior to the issuing of the policy. Details of the Admission Arrangements subject to consultation are available from the School website or the Local Authority website.
- Each School works in conjunction with the Local Authority to ensure that the Admission Arrangements are followed.
- Each School delegates the responsibility for the Admission Arrangements of the Year R and Year 7 Bulk Intake of students to the Local Authority.
- Each School subscribes to the School Admission Appeal Panel service provided by the Local Authority to prepare and present Admission Appeals. Each School will send a representative to the Panel meeting.
- Any complaints relating to the Admission process should be dealt with under The Priory Learning Trust's Complaints Policy. Depending on the nature of the complaint, this could also be dealt with by the Local Authority or the Office of the Schools Adjudicator.