



THE PRIORY  
LEARNING TRUST

# Health & Safety Policy

**Policies approved by the Board of Trustees**

Signed:

Name:

John W. Richardson

Date:

1.9.19

**Chair of Board of Trustees**

**Authorised for Issue**

Signed:

Name:

Neville Wood

Date:

1/9/19

**Executive Principal**

## History of Policy Changes

Date	Version	Author	Origin of Change e.g. TU request, change in legislation	Changed by
September 2017	1	Rod Sibley	Creation of policy	
May 2018	2	Neill Bird	Policy Review	
May 2019	3	Mike Bull	Annual policy review – Dogs in School added	

This policy applies to The Priory Learning Trust and all its academies.

Date policy adopted	September 2019
Review cycle	Annual
Review date	May 2020

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## 1. Overview

The Priory Learning Trust (TPLT) is committed to promoting a positive health and safety culture across all member academies and aims to encourage, support and develop a positive and proactive approach for staff, students, Governors, contractors and visitors to its sites.

The purpose of this policy is to ensure TPLT maintains compliance with **ALL** current Health and Safety legislation, and the expectations of all persons who work and visit the sites of member academies in regards to Health and Safety.

Each member academy will designate a suitable competent member of staff to be responsible for the H&S needs of the academy on a day to day basis.

Each member academy will produce and maintain a H & Safety Organisation and Arrangements documents which will detail; responsibilities of personnel and how various aspects of H&S legislation are complied with and managed on the site implementing the Trust H&S Policy.

TPLT is responsible to ensure that each of its member academies has suitable and adequate controls in place to comply with legislation.

## 2. Applicability

This Policy, and any other policy/document referenced herein, shall apply to any and every member of TPLT, including staff, students, Governors and contractors and visitors.

## 3. Related Policies

These should be read in conjunction with the following documents:

- *H&S Organisation policy for each member academy*
- *H&S Arrangements policy for each member academy*
- *Asbestos policy TPLT*
- *Fire Safety policy TPLT*
- *Charging and Remissions Policy TPLT*
- *Risk Register TPLT*
- *Risk Registers for each member academy*
- *Risk Management policy TPLT*
- *Emergency Policy and Guidance TPLT*
- *Lone Working Policy & Guidance TPLT*
- *School Trip policy TPLT*
- *Minibus Procedures TPLT*
- *Dogs in School policy – Individual arrangements for each member academy*

#### **4. Process and Review**

Each member academy is responsible to ensure that any person on the academies site will have access, and be directed, to all relevant H&S documentation held by the academy, and where applicable will have current training to understand the risks and carry out their job role.

Details of the academies procedures and processes will be held by the Academy Business Manager who will ensure these are up to date and available to anyone who requires them.

Responsibility for the implementation of the Policy and relevant procedures/process on behalf of a member academy lies with the Principal/Headteacher and/or their designated Leadership Team member.

Responsibility for monitoring the efficiency of the Policy and Procedures/Process within their Academy rests with the Academy Council.

A formal annual review of this policy will be carried out to reflect changes in TPLT's strategy and/or changes in legislation by the Executive Principal. Proposed changes to be approved by the Trustees.

