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| **Date** | **Activity** | **Year** | **Timing** | **Location** | **Gatsby** | **Why?** |
| August | GCSE results day. Careers Team & College presence. | 11 | 9.30am | On site | 3, 7, 8 | Personalised support helps students and families make informed decisions. |
| Sept | Launch work experience in assembly and letter home. Plenty of notice so students find their placement. Ongoing 121s. | 10 |  | On site | 2, 3, 5, 6, 8 | An early start to source the best placements. |
| October | Progression days with College. Taster activities from all faculties with all Year 11 Students. | 11 | All day | On site | 3, 4, 7 | Explore course options for next steps beyond school. |
| October | Parent’s career info evening. Parents visit assembly hall for presentation delivered by careers team and colleges to outline the year’s activities and opportunities. Information sent by email, Facebook and post to ensure all parents are informed.  Diplomas, ‘A’ levels, Apprenticeships and HE. | 10 & 11 | 5:30pm-7pm | On site | 2, 3, 4, 7 | Understand the key events and activities this year. The benefits of participation and student / parent expectations. |
| October | Yr9 interview challenge. All Yr 9 students choose a vacancy, create a CV and attend an interview. | 9 | 10 days | On site | 2, 3, 4, 5, 8 | Research skills, career planning, confidence and interview skills. |
| October | Student 121s with target groups. | All |  | On site | 2, 3, 8 | Personalised support and guidance. |
| Nov | Careers Convention. 50 exhibitors from HE, FE, A’ships & employers. All schools to be invited. | All | 5pm-8pm | Winter Gardens | 2, 3, 5, 7 | Explore courses and employment options, build confidence and career planning |
| Nov | UCW visit for all Year 8 students. | 8 |  | UCW | 2, 7 | Explore course options for next steps beyond school and college. Promoting the importance of higher education. Career planning. |
| Nov | Year 11 Bridgwater College taster day | 11 (60 students) | day | Bridgwater | 3, 4, 7 | Explore course options for next steps beyond school. |
| Nov & Dec | Yr 11 121 appointments to capture progression plans beyond PCSA. Diplomas, ‘A’ levels, A’ships and HE. Repeat appointments for undecided students and priority groups. Parents also welcome. | 11 |  | On site | 2, 3, 8 | Personalised support to help students and families make informed decisions. |
| Dec | Cyber Taster Day at UWE | 10 yr 9 students | All day | UWE | 2, 3, 4, 5, 6, 7 | Explore specific career and study pathways and how they link to curriculum. |
| Dec | Churchill, Backwell and King Alfred visit for students interested in ‘A’ levels. | Selected yr 11 | All day | Churchill, Backwell & TKASA | 4, 7 | Explore course options for next steps beyond school. |
| January | College application deadline. Further 121s as and when required. | 11 |  | On site | 3, 7, 8 | Personalised support, help students and families make informed decisions. |
| January | WOW careers event. All students encouraged to attend. An exclusive event for PLT students. Diplomas, ‘A’ levels, A’ships and HE. | All | 5-8pm | Weston College conference centre | 2, 3, 5, 7 | Explore courses and employment options, build confidence and career planning |
| February | The King Alfred Sixth Form Taster Day | 11 (14 students) | 8am-2pm | TKASA | 7 | Explore course options for next steps beyond school. |
| March | National Careers Week.  All students will attend a Diplomas, ‘A’ levels, A’ships and HE talk. Lots of previous students and employers also dropping in. All TPLT schools involved including primary schools. | All | Breaks and assemblies | On site | 2, 3, 4, 5, 7, 8 | Career planning, confidence, linking careers to curriculum. Labour market information. |
| March | UCW talk: University and Student Finance | All | 5pm | On site | 4, 7 | Explore course options for next steps beyond school and college. Promoting the importance of higher education. Career planning. |
| March | Future First Employability workshop | Year 9 students | 9am-11am | On site | 2, 3, 4, 5 | Career planning, confidence, linking careers to curriculum. Labour market information. |
| March | Lincoln College talk – Oxford University | All | 5pm | On site | 4, 7 | Explore course options for next steps beyond school and college. Promoting the importance of higher education. Career planning. |
| March | Work experience deadline. Further 121s with hard to reach groups. | 10 |  | On site | 2, 3, 5, 6, 8 | Confidence and career planning. Labour market information. |
| March | Careers feedback session with Year 11 Students. What worked? What didn’t? | Selected yr 11 | Lunchtime | On site | 8 | This allows the careers team to reflect on the quality and purpose of our events and activities. |
| April - May | Year 5 interview challenge. All Yr 5 students choose a vacancy, create a CV and attend an interview. | 5 |  | Onsite | 2, 3, 4, 5, 8 | Research skills, career planning, confidence and interview skills. |
| April | The Big Bang Science fair. 30+ employers and training providers promoting careers in STEM with interactive fun. | All | 3pm-5pm Friday. All day Saturday | Tropicana | 2, 3, 5, 7 | Explore course options for next steps beyond school and college. Promoting the importance of higher education. Career planning. Confidence. Labour market information. |
| April | Oxford University Trip | Year 11 (12 students) | All day | Lincoln College, Oxford | 4, 7 | Explore course options for next steps beyond school and college. Promoting the importance of higher education. Career planning. |
| May | Focus group to review Weston College’s new prospectus. | 10 | 5-7pm | Weston College |  | Creativity, communication, business skills |
| May | Year 7 interview challenge. All Yr 7 students choose a vacancy, create a CV and attend an interview. | 7 | 10 days | On site | 2, 3, 4, 5, 8 | Research skills, career planning, confidence and interview skills. |
| June | Student 121s with target groups. | All |  | On site | 8 | Personalised support to help students and families make informed decisions. |
| March -TKASA  June – PCSA  July - WCSA | Yr 10 block work experience week. | 10 | All week | Offsite | 2, 3, 5, 6 | Confidence and career planning. Labour market information. |
| July | Weston College taster day. School closes to Year 10 students who spend the day at college. | 10 | All day | Weston College | 3, 4, 7 | Explore course options for next steps beyond school. |
| July | Yr 10 Mock interview day. 40+ employers interview our students who arrive prepped for interview. Motivational speaker to connect with PP students. Students receive money management tutorials. | 10 | All day | On site | 2, 3, 4, 5, 8 | Research skills, career planning, confidence and interview skills. Personal financial management skills. |

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| **Ongoing activities throughout the year.** | **Year** | **Timing** | **Location** | **Gatsby** |
| Monthly career bulletins sent to parents via email and F’book. Also promoted via tutors, notice boards and screens. The bulletin contains all local events and activities. It also signposts to the national careers service. | All | Monthly | Online | 1, 2, 3, 5 |
| Ongoing Facebook, Twitter and Linkedin presence answering student and parent enquiries. | All | 24/7 | Online | 1, 2, 3, 5 |
| Job of the week included in daily brief available to all staff. All students are shown the job of the week in tutor time to highlight a job role, access, progression, pay, and relevance to studies, LMI and a case study. | All | Weekly | Tutor time | 2, 4, |
| Review, update and publish inspirational posters. Focus on achievable career goals with previous students as a priority. | All | Monthly | Notice boards & online | 3, 4, 5 |
| Termly hero awards for students’ acts of kindness at school, home and the community. Parents are invited to an evening event showcasing their child’s kindness. PP students automatically quality for a prize. | All | Monthly | On site |  |
| Tutor time drop-ins and student 121s to support work experience. Open door to the careers office all day every day. Parents also welcome to attend any time. Enquiries can also be handled via, phone, Email and F’book. | All | Ongoing | On site | 2, 3, 8 |
| Ongoing engagement with alumni – drop-ins, guest speakers, etc. Book talks etc | All | Ongoing | On site | 2, 4, 5, 3, |
| Sector specific evening enrichment projects including hair & beauty, creative arts, performing arts, construction and more. | 10 | Termly | Weston College | 2, 4, 7 |
| Youth council / town council opportunities for all year groups to participate in to make their town a better place. | All | Monthly | Offsite | 5, 6 |
| National citizenship service engagement for Year 10 & 11 students. | 11 | Summer | Offsite | 5 |
| SEN student transition to college visits. | 11 | Spring | On site | 3, 7, 8 |
| Hutton Moor recruitment for Trainee Lifeguards and part time work. Year 11 students invited to apply for free training and paid part time work. | 11 | Summer | Hutton Moor | 5, 6 |
| Ongoing support for students at risk of bullying, suffering from anxiety etc. | All | Ongoing | On site | 3, 8 |
| Ongoing communications to be passed to students directly in assemblies as well as via tutors, screens, parent email, F’book, school website and Twitter. | All | Ongoing |  | 2, 3, 5, 7 |
| Ongoing engagement with stakeholders to raise the profile and highlight the potential of our students. | All | Ongoing | On & offsite | 2, 3, 5, 7 |
| Ongoing engagement with Careers & Enterprise Company, Enterprise Advisor, LEP, Business West, Council and Engine Shed Activities. | All | Ongoing | On & offsite | 2, 3, 5 |
| Remain a key contributor to the North Somerset Careers Advisor Network to ensure events are shared as appropriate. | All | Ongoing | On & offsite | 2, 3, 5 |
| Ongoing **impartial** engagement with FE providers. | All | Ongoing | On & offsite | 2, 7 |

Full details of each TPLT secondary school’s career calendar and school specific careers information can be seen via each website-

<https://pcsa.org.uk/careers-1/>

<https://worle-school.org.uk/careers-parents>

<https://www.tkasa.org.uk/careers>